

**CHESTER AND DISTRICT BRANCH
NORTHWICH RIVER WEAVER FESTIVAL**

Exhibitor Entry Form

22ND – 24TH JUNE 2012

Exhibitor Details

Surname.....
 First name.....Title.....
 Organisation.....
 Address.....

 Postcode.....
 Telephone.....
 E-Mail.....
 Website.....

 Insurance Company.....
 Policy Number.....
 Limit of Insurance Held.....

Details of space required (Tick as appropriate)

Commercial Trading Waterborne Trading
 Charity Trading Other (details below)

 Indoors Outdoors

Length.....m.....cm **Width**.....m.....cm

Details of any special requirements, details of exhibit etc:

Date of Expected Arrival:

Exhibitor fees including VAT:

Exhibitor fee: Up to 16m² £30
 Up to 36m² £40
 Up to 81m² £50

I enclose a cheque payable IWA Chester & District Branch for £.....

I confirm that I/we have a minimum of £5,000,000 public liability insurance in place, which will be current throughout the event.

In making this entry, I/we agree to abide by the conditions overleaf.

Signed..... Date.....

UNSIGNED FORMS WILL NOT BE ACCEPTED

Please send completed form to:

Mrs. Lesley D. Taylor
 Wrenbury,
 41, Oldfield Way
 Heswall,
 Wirral
 CH60 6RH

Telephone: 0151-342-6651
 Mobile: 07941 492288

Special Requests and Other Information

Terms and Conditions

- 1 All information given on this form should be complete and correct at the time the entry is submitted. You should advise any changes to the Organisers, in writing, as soon as possible. No transfers can be permitted without the Organisers' written agreement.
- 2 IWA Chester & District Branch ('the Organisers') reserve the right to refuse any entry without giving any reason. If you wish to receive an early advice that your entry has been received, please enclose a stamped and self-addressed envelope with your entry.
- 3 You agree to comply with all current legislation, and with all guidance and approved codes of practice published by the Health & Safety Executive. You undertake to complete a risk assessment for your site, and ensure that your stands, equipment and displays are safe and do not form any hazard or obstruction for the public. You understand and accept that you are responsible for the safety and well-being of your staff, contractors and visitors to your space.
- 4 You warrant that you and all your contactors on site have public liability insurance of not less than £5,000,000 unless otherwise agreed in writing with the Organisers. [Note: if this condition causes difficulty for any exhibitor, this should be discussed with the Organisers before a booking is made].
- 5 You agree not to leave any litter, or cause pollution to the Festival site or the waterway and towpath, or the surrounding area. You agree not to cause a nuisance to any other exhibitors, or to visitors to the event, whether by excessive noise or any other activity.
- 6 You agree to comply with the directions of the Organisers, including the Site Manager and his or her team. The decision of the Organisers as to the allocation of exhibitors' site pitches, which may change without notice, and other arrangements, is final. You agree not to change the exhibitor space designated to you in any way without the agreement of the Site Manager.
- 7 You agree to be in attendance at your stand at all times that the event is open to the public. Set-up must be complete before the event opens, and no dismantling or closing of stands before the event end is permitted without the express approval of the Site Manager.
- 8 No vehicles may be moved on site during the hours that the event is open to the public. Vehicles, trailers and other such equipment may only be left on site during opening hours with the express agreement of the Site Manager and occupying space paid for as part of the allocated site pitch.
- 9 You agree to take all necessary fire precautions and to provide your own fire extinguishers that are properly tested (within the past 12 months of the start of the event) and in good order.
- 10 The Organisers will not be held responsible for any loss or damage, other than that to which the Organisers are legally liable as a result of their negligence. You should ensure that you have adequate insurance to cover any accidents or other losses. The Organisers will not be liable for any default due to any act of God, war, fire, flood, drought, tempest or other event beyond the reasonable control of the Organisers. Nor will the Organisers be liable for early closure, late opening or failure to open of the event.
- 11 All exhibitors trading from a boat shall comply with the conditions of entry for boat entrants to the Festival and shall complete a separate Boat Entry Form.
- 12 All information provided by you will be stored in accordance with current legislation. A copy of this information can be made available to you on request.
- 13 You agree not to undertake any trading whatsoever, including the advertisement of boats, caravans or other property, from any place other than the space allocated to you and covered by this entry. You agree not to invite any news, or other media (including television companies) to report or film without the written agreement of the Organisers.
- 14 Catering, including the sale of drinks in bottles and cans, is covered by a separate franchise. Any catering trader should discuss their proposed operation with the Organisers before making a booking.
- 15 You agree not to bring any generators on site without the written agreement of the Organisers. Exhibitors requiring electricity, phone lines or other supplies should discuss their requirements with the Organisers at the time of making a booking.
- 16 Exhibitor entry prices shown overleaf include VAT at the standard rate, which at the date of printing this form is 20%. The Organisers reserve the right to amend these prices as a result of any changes to VAT. The tax point is the date of receipt of this form by the Entries Officer.

Data Protection. We promise not to sell your details to anyone else. IWA may send you information about membership and/or current campaigns from time to time. If you are not a member and do not wish to receive this information, please tick this box . If you would like more information about joining IWA, please tick this box . The Inland Waterways Association may, from time to time, send you information about special promotions and events, and seasonal offers in support of our campaigning activities. If you prefer not to receive information about such promotions / events, please tick this box .